



Rukhama Mahila Mahavidyalaya Nawegaon/ Bandh

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SELF-ASSESSMENT FOR PERFORMANCE BASED APPRAISAL FORM (For Faculty Members)

PART A: GENERAL INFORMATION

1. NAME (In Block Letter):
2. Father's/ Husband's / Wife's Name:
3. Department:
4. Current Designation :
5. Address for Correspondence:
6. Permanent Address:
7. Mobile No.- E-mail:
8. Whether acquired any degrees or academic qualifications during the period:

PART B: ACADEMIC PERFORMANCE INDICATOR

CATEGORY I: Teaching, Learning & Evaluation related Activities

(i) Lectures, Tutorials, Practicals, Seminars, Contact hours (Give details yearly)

Sl. No.	Course/Paper (Code)	Mode of teaching*	No. of classes allotted week	No. classes attended as per documented record

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* Lecture (L), Tutorial (T), Practical (P)

Max. Score in (a): 30, Max. Bonus Score in (b): 5

		API Score
(a)	Classes taken	
(b)	Teaching load in excess of AICTE norms	

(ii) Use of Participatory and Innovative Teaching-Learning methodologies, Updating of Subject Content, Course Improvement etc. [Max. Score: 5]

Sl. No.	Short Description	API Score
	Total Score: (Max: 5)	

(iii) Leave assigned and availed

[Max Score : 10]

Sl.No.	Type of Leave	Leaves availed	Total leave	API Score

CATEGORY II: Co-curricular, Extra-curricular, Professional development related Activities

[Max. Score: 10]

Sl. No.	Type of Activity	API Score
	Extra-curricular/ Co-curricular Activities	

Total: (Max Score: 8)		
	Community work Activities	
Total: (Max: 2)		
Total Score: [(i) + (ii)] (Max: 10)		

CATEGORY III: Research, Publication & Academic Contribution related Activities

A) Published Papers in Journals

[Max. Score: 6]

Sl. No.	Title with Page nos.	Name of Journal with Vol., Page No. Year etc.	ISSN/ ISBN No.	Peer Reviewed /Impact factor, if any	No. of co-authors	Whether you are main author	API Score

B) Published Full Papers/Presented in Conference Proceedings

[Max. Score: 2]

Sl. No.	Title with Page nos.	Details of Conference Publications	ISSN/ ISBN No.	No. of co-authors	Whether you are main author	API Score

C) Book(s)/Article(s)/Chapter(s) published

[Max. score: 4]

Sl. No.	Title with Page nos.	Book Title, Editor and Publisher	ISSN/ ISBN No.	Whether peer reviewed	No. of co-authors	Whether you are main author	API Score

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D) Ongoing and Completed Research Projects/Consultancies

[Max. Score: 2]

Sl. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. In Lakh)	API Score

E) Research Guidance

[Max. Score: 2]

Degree	Number Enrolled	Thesis Submitted	Degree Awarded	API Score
M-Phil or Equivalent				
Ph. D or Equivalent				

F) Training Courses, Teaching-Learning Evaluation Programme, Faculty Development Programme attended

[Max. Score: 4]

Sl. No.	Programme	Duration	Organized by	API Score

G) STUDENT'S FEEDBACK (Max. Score: 10):

Summary of API Score:

	Criteria	Last Academic Year	Total API Score for Assessment Period
I	Teaching, Learning & Evaluation related Activities		

II	Co-curricular, Extra-curricular, Professional development related Activities		
III	Research, Publication related Activities		
	Total (I + II + III)		

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sl. No.	Details (Mention Year, Value etc. where relevant)

LIST OF ENCLOSURES: (Please attach copy of certificates, papers etc., wherever necessary)

- 1.
- 2.
- 3.
- 4.

I certify that the information provided is correct as per records available with the Institute and/or documents enclosed with the duly filled proforma.

Place :

Date :

Signature of the faculty

Remarks of HOD

Date :

Signature of HOD

INSTRUCTIONS FOR FILLING UP PART B OF THE PBAS PROFORMA

CATEGORY I: Teaching, Learning & Evaluation related Activities

Lectures, Tutorials, Practicals, Seminars, Contact classes taken should be based on verifiable records. If a teacher has taken 75% assigned classes, score will be 30 60% and less than 75% assigned classes, score will be 20 50% and less than 60% assigned classes, score will be 10 No score should be assigned if a teacher has taken less than 50% assigned classes.	Max Score: 30
If teacher has taken classes exceeding AICT/UGC norm, then one point to be assigned for each extra hour classes	Max Score: 5

(iii) Use of Participatory and Innovative Teaching-Learning methodologies, Updating of Subject Content, Course Improvement etc. (Max. Score: 5)

Updating of course content/Preparation of resource material/Laboratory Manual / Add new experiment in the practical course	Max Score: 2
Developing and imparting Remedial courses/ Make up classes/ weekend classes / Soft skills/ Communication skills/ Personality development courses, etc.	Max Score: 2
Conduction of computer assisted teaching/web based learning/e-library skills to students	Max Score: 1

(iv) Leave Records (Max Score: 10)

CL + ML + EL < 15	Max Score 10
CL + ML + EL < 20	Max Score 8
CL + ML + EL < 25	Max Score 6
CL + ML + EL < 30	Max Score 4
WPL > 5	No Score

CATEGORY II: Co-curricular, Extra-curricular, Professional development related Activities (Max. Score: 10)

Institutional co-curricular activities for students such as NSS, NCC, or any other similar activity. or Institutional extra curricular activity for students such as sports, cultural fest, technical fest, picnic, educational tour, industry visit, placement, website maintenance, online content development, Resource generation, publication of magazine/ newsletter in departmental as	Max Score: 8
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well as institutional level or any other similar activity.	
Community work such as National integration, secularism, humanism, flood and drought relief, orphanage home and old age home relief, small family norms or any other similar activity.	Max Score: 2

CATEGORY III: Research, Publication & Academic Contribution related Activities (Max. Score: 20)

For each published paper (original article/ Review paper/short communication etc.): 3 marks	Max Score: 6
For each full paper publication in conference proceedings /presentation in conference: 1 Marks	Max Score: 2
For each Book(s)/Article(s)/Chapter(s) published: 3 Marks	Max Score: 4
For each Ongoing Projects/Consultancies: 2 Marks For Completed Projects/Consultancies: 1 Marks (The completed Project in the Institute should be considered): 1 Marks	Max Score: 2
For each M.Phil Guidance: 1 Marks For each Ph.D Guidance: 2 Marks	Max Score: 2

Training Courses, Teaching-Learning Evaluation Programme, Faculty Development Programme

Participation in short term training courses, NPTEL courses, curriculum development, professional development, examination reforms, institutional governance, membership/participation in bodies/committees on education any other similar activity.	Max Score: 4
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STUDENT's FEEDBACK

(Max. Score: 10):

The student's feedback assessment data (on the basis of the assessment of Institutional student feedback system by Institution) will be supplied to the respective teachers during filling up the PBAS.